

- A) Registration InvoiceNow
- B) Send Einvoice
- C) Send Invoice Responses
- D) Receive Invoice Responses
- E) Flipping Purchase Order to Invoice
- F) AGD Gov Einvoce
- G) Check Einvoice Gov Sent
- H) Send POS Invoice
- I) Advanced ordering
- J) Credit Note

## A) Registration InvoiceNow

1) Click "HERE" to authorise your company.

We understand that your organisation may not have registered for a CorpPass account. A CorpPass account ID for your company [HERE](#).

After registering your CorpPass ID, you may proceed to use the CorpPass Administrator ID from Praru AS4 as the access provider to connect your company to the InvoiceNow network. You have 28 days from

Please proceed with the authorisation [HERE](#).

2) Login and select your company

Scan with Singpass app

Logging in as Business User



3) Click on corppass

If you are the CorpPass Administration please proceed with the authorisation below:



If your company does not have a CorpPass Account, kindly register [here](#).

4) After that will prompt successfully on screen

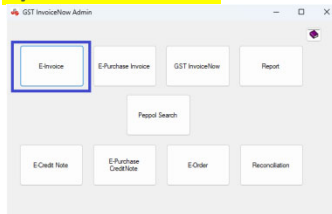
# CONGRATULATIONS

Your registration is successfully completed

You have successfully authorised

User Basic Software  
(through DataPost AS4 as the Access Point Provider)  
to connect your company on the InvoiceNow network.

## B) Send Invoice



Click on [EInvoice].



[Search Invoice No.] to list invoice records



Check INV\_NO to [Send Invoice to IRAS] or [Send NON Peppol Invoice to IRAS]

INV_NO	INVH_DATE	DO_NO	AC_NO	AC_NAME	Amount	GST Amount	Net Amount	Action	TraceId	AcknowledgementId	Response	
<input type="checkbox"/>	INV5024	11/01/2026	INV5024	T3	BIS C5	10	0.9	10.9	Sent Success	3a9601e62709496781072fa...	260121-47a6556b-1a7...	["clientRef":"","3a9...
<input type="checkbox"/>	INV5025	11/01/2026	INV5025	T3	BIS C5	12	1.08	13.08	Sent Success	3a9601e62709496781072fa...	260121-47a6556b-1a7...	["clientRef":"","3a9...
<input type="checkbox"/>	INV5026	11/01/2026	INV5026	T2	BIS C5	144	12.96	156.96	Sent Success	3a9601e62709496781072fa...	260121-47a6556b-1a7...	["clientRef":"","3a9...
<input type="checkbox"/>	INV5027	12/01/2026	INV5027	T3	BIS C5	10	0.9	10.9	Pending	6c69ff291994e1abb1b5c59...	2026-01-21 22:15:02	["clientRef":"","6c6...
<input type="checkbox"/>	INV5028	12/01/2026	INV5028	T3	BIS C5	100	9	109	Sent Success	a7a4df26344f4307b4de671...	260121-878c2b4c-1f7...	["clientRef":"","a7a...
<input checked="" type="checkbox"/>	INV5029	12/01/2026	INV5029	T3	BIS C5	100	9	109				

## C) Send Invoice Responses

- 1 Create a invoice response
- 2 Select response status
- 3 Preview report
- 4 Format display of in process

- 1 Search date range of invoice responses
- 2 Select checkbox
- 3 Send Invoices Response

INV_NO	INVH_DATE	DO_DATE	DO_NO	JOB_NO	AC_NO	AC_NAME
<input checked="" type="checkbox"/>	INV-2430	01/01/2023	15/10/2023	TT2001	API	API FL
<input type="checkbox"/>	INV-2431	01/01/2022	15/10/2022	U02435	API	API FL

- 1 Select Response
- 2 Select Reason
- 3 Submit

## D) Receive Invoice Responses

- 1 Click on received responses
- 2 Listing of received responses

Invoice No	Response Code	Document No	Order	Received	Received Time
INV-2403	PL	202306021586106082395	0789 96131 PMAJALU70002	07:30:54 '21 200607 747E	2023-09-21 10:50:51
INV-2403	IF	2023060215874105913034	0186 96131 PMAJALU70002	01:35:50 '21 200607 747E	2023-09-21 10:50:00
INV-2403	IB	2023060215870704673221	0186 96131 PMAJALU70002	01:35:50 '21 200607 747E	2023-09-21 10:57:28
INV-2402	PL	202306021586106082395	0789 96131 PMAJALU70002	07:30:54 '21 200607 747E	2023-09-21 10:50:50
INV-2402	IF	202306021586410608362	0186 96131 PMAJALU70002	01:35:50 '21 200607 747E	2023-09-21 10:50:00

- 3 Get received response will import records to invoice

**Invoice Response - Message**

In process

Response: Error

Invoice Error Date: 2023-09-21 10:50:00

## E) Flipping Purchase Order to Invoice

- 1 Click on [Copy Bill]
- 2 Checkbox on purchase order
- 3 Select purchase order number
- 4 Select Customer
- 5 Click on [Copy]

**Copy Bill**

From: PURCHASE ORDER

To: INVOICE

Customer: UBSRC UBS ALLIANCE RECEIVE

Date: 24-10-2023

After the above copy done and user can modify changes before proceed to Invoice

- 1 Search date range of invoices
- 2 Listing of invoices

**Search Invoice No.**

From: 24-10-2023 To: 24-10-2023

**Action**

List Invoice

INV_NO	INVH_DATE	DO_DATE	DO_NO	AC_NO	AC_NAME
INV-3004	24/10/2023	13-10-2023	PO-1020	UBSR	UBS ALLIANCE RECEI

## F) AGD Gov EInvoice

Guide-E-invoice\_Submission\_via\_InvoiceNow.pdf (vendors.gov.sg)

Fill in the require fields in red boxes for AGD customers.

Full List of Ministries/SBs

A\*Star

A\*Star

- OPS - A\*Star Ops
- RDF - A\*Star RDF
- STR01 - A\*Star

Note, when create invoice the Job No is the government agencies code number.

Invoice

Subtotal

Customer Code	Customer Name	Close INV Date	Import from
ASTAR	ASTAR PTE LTD		

Delete	Invoice No	Date	Import No	Term	DO No	DO Date	CO No	Job No
	2326	02-04-2023		CASH	2326			STR01

S/NO	PART_NO	DESCRIPTION	QTY	UOM	PRICE	AMOUNT	Rec	GST	GI Code	Project	Proj Job	WH	TaxCode
*		TEST	1		2.00	2.00	C	YES	5020				SR

## G) Check EInvoice Gov Sent

Below url link can check directly the receiving status.

<https://www.vendors.gov.sg/>

NOTE:

- You can view or retrieve E-Invoices with invoice date that is within the past 180 days.
- E-invoices that had passed 180 days will not be retrievable at the portal.

S/NO	STATUS	INVOICE NO.	INVOICE DATE	CLIENT AGENCY
1	Submitted	FTC-IN-001	16/08/2019	FTC01-Public Transport Council
2	Draft	DraftInvoice01	16/08/2019	BCA01-BCA Academy-Corp Serv/Admin
3	Submitted	NMOS2016/S/00	15/08/2019	FIN03-Police Force Pensions
4	Submitted	NMOS2016/S	15/08/2019	FIN02-AGD Pensions Branch
5	Submitted	NMOS2016	15/08/2019	FIN02-AGD Pensions Branch
6	Submitted	NMOS20/hsga	15/08/2019	FIN02-AGD Pensions Branch
7	Submitted	NM092ueh015	15/08/2019	FIN02-AGD Pensions Branch
8	Submitted	NM83uhe15	15/08/2019	FIN02-AGD Pensions Branch
9	Submitted	NM0015	15/08/2019	FIN02-AGD Pensions Branch
10	Submitted	N87520/0015	15/08/2019	FIN02-AGD Pensions Branch
11	Processing	IN212	15/08/2019	CAB01-Cabinet Office
12	Submitted	IN212	15/08/2019	CAB01-Cabinet Office
13	Submitted	827119	15/08/2019	FIN02-AGD Pensions Branch

## H) Send POS Invoice

[Send POS Invoice (B2C) to IRAS] for multiple invoices sending.

Action Format

BIS Send Invoice to IRAS Send NON Peppol Invoice to IRAS

PINT Send POS Invoice (B2C) to IRAS Send Peppol Invoice (Att) to IRAS

Send Petty Cash Purchase(PCP) to IRAS Send Bulk Invoice to IRAS

Received From Customers

List of Invoice Sent Received Responses

Download Invoice List Get Received Responses

Get Received Invoices

Invoice Response Received Invoices

<input type="checkbox"/>	INV_NO	INVH_DATE	DO_NO	AC_NO	AC_NAME	Amount	GST Amount	Net Amount	Action	TraceId	AcknowledgementId	Response
<input checked="" type="checkbox"/>	INV5024	11/01/2026	INV5024	T3	BIS C5	10	0.9	10.9	Sent Success	3a9601e62709496781072fa...	260121-47a6556b-1a7...	{"clientRef":"3a9...
<input checked="" type="checkbox"/>	INV5025	11/01/2026	INV5025	T3	BIS C5	12	1.08	13.08	Sent Success	3a9601e62709496781072fa...	260121-47a6556b-1a7...	{"clientRef":"3a9...
<input checked="" type="checkbox"/>	INV5026	11/01/2026	INV5026	T2	BIS C5	144	12.96	156.96	Sent Success	3a9601e62709496781072fa...	260121-47a6556b-1a7...	{"clientRef":"3a9...
<input type="checkbox"/>	INV5027	12/01/2026	INV5027	T3	BIS C5	10	0.9	10.9				
<input type="checkbox"/>	INV5028	12/01/2026	INV5028	T3	BIS C5	100	9	109				

### List of Invoices Sent

Action Format

BIS Send Invoice to IRAS Send NON Peppol Invoice to IRAS

PINT Send POS Invoice (B2C) to IRAS Send Peppol Invoice (Att) to IRAS

Send Petty Cash Purchase(PCP) to IRAS Send Bulk Invoice to IRAS

Received From Customers

List of Invoice Sent Received Responses

Download Invoice List Get Received Responses

Get Received Invoices

Invoice Response Received Invoices

<input type="checkbox"/>	DocumentNo	sender	receiver	uploadTime	Amount	status
<input type="checkbox"/>	INV5029-INV5032	0195:SGUEN202400023C	0195:B2C	2026-01-22 10:25:18	SGD 954.84	Send Success
<input type="checkbox"/>	INV5034	0195:SGUEN202400023C	0195:SGTST200601744E	2026-01-21 23:02:16	USD 109.00	Send Success
<input type="checkbox"/>	INV5033	0195:SGUEN202400023C	0195:SGTST200601744E	2026-01-21 22:57:59	USD 109.00	Send Error
<input type="checkbox"/>	INV5030-INV5031	0195:SGUEN202400023C	0195:B2C	2026-01-21 22:33:13	SGD 218.00	Send Success

### Send Purchase Invoice

E-Invoice

E-Purchase Invoice

Search Invoice No.

From:  To:  Attachment:

Action

Send Purchase Invoice Format

BIS  PINT

Send NON Peppol Purchase Invoice

<input type="checkbox"/>	INV_NO	INVH_DATE	DO_DATE	DO_NO	JOB_NO	AC_NO	AC_NAME	Amount	GST Amount	Net Amount	Action	TraceId
<input checked="" type="checkbox"/>	1065	21-01-2026				BIS C5 P	BIS C5	0.0000	0.0000	0.0000		
<input type="checkbox"/>	1066	21-01-2026				BIS C5 P	BIS C5	0.0000	0.0000	0.0000		
<input type="checkbox"/>	1067	21-01-2026				BIS C5 P	BIS C5	100	0.0000	100	Sent Success	eb20dc2ec4124...
<input type="checkbox"/>	1068	21-01-2026				BIS C5 P	BIS C5	110	0.0000	110	Sent Success	032a36b18c134...
<input type="checkbox"/>	1069	21-01-2026				BIS C5 P	BIS C5	10	0.0000	10	Sent Success	305086ad05e24...
<input type="checkbox"/>	1070	21-01-2026				BIS C5 P	BIS C5	10000	0.0000	10000	Sent Success	f8064dda6ca642...

## I) Advanced ordering

E-Invoice

E-Purchase Invoice

GST InvoiceNow

Report

Peppol Search

E-Credit Note

E-Purchase CreditNote

E-Order

Reconciliation

- 1 [Received Purchase Order] to list all incoming order
- 2 [Get Received Purchase Order] to import data to Purchase Order
- 3 [Generate Invoice from PO] to create invoice from PO

Received Order of Qty 10 JTC...003

Received Purchase Order

From: 27-01-2026 To: 27-03-2026

Action:  List Purchase Order  Received Purchase Order  Get Order Balance

Advance:

documentType	documentNo	sender	receiver	referenceNo	uploadTime	amount	status
Order Cancel	1-ORDER-CANCELLATIO...	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35		Receive Success
Order Change	NPBPO20240000099A	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35	CNY 55.90	Receive Success
Order Balance	45	0195.SGTSTT08GB0025A	0195.SGTST200601747E	JTC000EPO2400...	2026-02-05 14:43:33		Receive Success
Order	NPBPO20240000099	0195.SGTSTT08GB0038E	0195.SGTST200601747E		2026-02-05 14:32:30	CNY 45.90	Receive Success
Order	IMDPO20250000001	0195.SGTSTKADVORDER...	0195.SGTST200601747E		2026-02-05 14:32:26	SGD 200.00	Receive Success
Order	NPBPO20240000091	0195.SGTSTT08GB0038E	0195.SGTST200601747E		2026-02-05 14:32:25	SGD 11.00	Receive Success
Order	JTC000EPO24000003	0195.SGTSTT08GB0025A	0195.SGTST200601747E		2026-02-05 14:32:24	SGD 500.00	Receive Success

**Order Balance**

Received Order Balance of Qty 8 reference to JTC...003 Qty 10

Received Purchase Order

Action:  List Purchase Order  Received Purchase Order  Get Order Balance

Advance:

documentType	documentNo	sender	receiver	referenceNo	uploadTime	amount	status
Order Cancel	1-ORDER-CANCELLATIO...	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35		Receive Success
Order Change	NPBPO20240000099A	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35	CNY 55.90	Receive Success
Order Balance	45	0195.SGTSTT08GB0025A	0195.SGTST200601747E	JTC000EPO2400...	2026-02-05 14:43:33		Receive Success
Order	NPBPO20240000099	0195.SGTSTT08GB0038E			14:32:30	CNY 45.90	Receive Success
Order	IMDPO20250000001	0195.SGTSTKADVORDER...			14:32:26	SGD 200.00	Receive Success
Order	NPBPO20240000091	0195.SGTSTT08GB0038E			14:32:25	SGD 11.00	Receive Success
Order	JTC000EPO24000003	0195.SGTSTT08GB0025A			14:32:24	SGD 500.00	Receive Success

Order Balance Imported from PO. NO# JTC000EPO24000003

**Creating an Invoice capped at quantity**

Generate Invoice from the Order Balance of Qty 8

Received Purchase Order

Action:  List Purchase Order  Received Purchase Order  Get Order Balance

Advance:

documentType	documentNo	sender	receiver	referenceNo	uploadTime	amount	status
Order Cancel	1-ORDER-CANCELLATIO...	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35		Rece
Order Change	NPBPO20240000099A	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35	CNY 55.90	Rece
Order Balance	45	0195.SGTSTT08GB0025A	0195.SGTST200601747E	JTC000EPO2400...	2026-02-05 14:43:33		Rece
Order	NPBPO20240000099	0195.SGTSTT08GB0038E			2026-02-05 14:32:30	CNY 45.90	Rece
Order	IMDPO20250000001	0195.SGTSTKADVORDER...			2026-02-05 14:32:26	SGD 200.00	Rece
Order	NPBPO20240000091	0195.SGTSTT08GB0038E			2026-02-05 14:32:25	SGD 11.00	Rece
Order	JTC000EPO24000003	0195.SGTSTT08GB0025A			2026-02-05 14:32:24	SGD 500.00	Rece

Invoice Imported from PO. NO# UBS-3075

Go to Invoice to check that the generate invoice Qty is capped at 8

**Order Change**

Received Order NPBPO2024000099 then received Order Change NPBPO2024000099A

- 1) Received Order Change including : NPBPO2024000099A
  - a) Deletion of line item 1
  - b) Change of quantity for line item 2 from 10 to 20
  - c) Change of description for line item 2 from "PROJECT PACKAGE AT KING'S ROAD" to "PROJECT PACKAGE AT QUEEN'S ROAD"

Received Purchase Order

Action:  List Purchase Order  Received Purchase Order  Get Order Balance

Advance:

documentType	documentNo	sender	receiver	referenceNo	uploadTime
Order Cancel	1-ORDER-CANCELLATIO...	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35
Order Change	NPBPO20240000099A	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35

Purchase Order

Supplier Code: T08GB0038E-S Supplier Name: National Parks Board Close PO Date:

Date: 05-02-2026 Requested By: NPBPO20240000099 Terms: NPB01 D/O Ref: Job No:

Multi No  Zero Rated  Update Stock  Graded  Grid Multi  S/NO  Factor  HD  ITEM  Address  Tax  Sales

S/No	PART_NO	DESCRIPTION	QTY	UOM	PRICE	AMOUNT	Rec	GST	Gl Code
*		PROJECT PACKAGE AT QUEEN'S ROAD	20	EA	1.00	20.00	C		6000

**Generate invoice from PO**

**Action**

List Purchase Order    Received Purchase Order    Get Order Balance  
 Send Purchase Order    **Generate Invoice from PO**

**Advance**

   Order Change    Send Order Response  
      
    Order Balance    Get Order Response

documentType	documentNo	sender	receiver	referenceNo	uploadTime	Amount	status
Order Cancel	1-ORDER-CANCELLATIO...DM	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35		Receive Success
Order Change	NPBPO20240000099A	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35	CNY 55.90	Receive Success
Order Balance	45	0195.SGTSTT08GB0025A	0195.SGTST200601747E	JTC000EPO2400...	2026-02-05 14:43:33		Receive Success
Order	NPBPO20240000099	0195.SGTSTT08GB0038E	0195.SGTST200601747E		2026-02-05 14:32:30	CNY 45.90	Receive Success
Order	IMDPO20250000001	0195.SGTSTKADVORDER...	0195.SGTST200601747E		2026-02-05 14:32:26	SGD 200.00	Receive Success
Order	NPBPO20240000091	0195.SGTSTT08GB0038E	0195.SGTST200601747E		2026-02-05 14:32:25	SGD 11.00	Receive Success
Order	JTC000EPO24000003	0195.SGTSTT08GB0025A	0195.SGTST200601747E		2026-02-05 14:32:24	SGD 500.00	Receive Success

Invoice Received. UBS-3082

OK

**Cancellation**

- 1 Create Order NPBPO...00091
- 2 Order cancellation received
- 3 Try to generate invoice from PO is not allow

**Action**

List Purchase Order    Received Purchase Order    Get Order Balance  
 Send Purchase Order    **Get Received Purchase Order**

**Advance**

   Order Change    Send Order Response  
      
    Order Balance    Get Order Response

documentType	documentNo	sender	receiver	referenceNo	uploadTime	Amount	status
Order Cancel	1-ORDER-CANCELLATIO...	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35		Receive Success
Order Change	NPBPO20240000099A	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35	CNY 55.90	Receive Success
Order Balance	45	0195.SGTSTT08GB0025A	0195.SGTST200601747E	JTC000EPO2400...	2026-02-05 14:43:33		Receive Success
Order	NPBPO20240000099	0195.SGTSTT08GB0038E	0195.SGTST200601747E		2026-02-05 14:32:30	CNY 45.90	Receive Success
Order	IMDPO20250000001	0195.SGTSTKADVORDER...	0195.SGTST200601747E		2026-02-05 14:32:26	SGD 200.00	Receive Success
Order	NPBPO20240000091	0195.SGTSTT08GB0038E	0195.SGTST200601747E		2026-02-05 14:32:25	SGD 11.00	Receive Success
Order	JTC000EPO24000003	0195.SGTSTT08GB0025A	0195.SGTST200601747E		2026-02-05 14:32:24	SGD 500.00	Receive Success

Invoice cannot be created from cancelled documents.

OK

**Action**

List Purchase Order    Received Purchase Order    Get Order Balance  
 Send Purchase Order    **Generate Invoice from PO**

**Advance**

   Order Change    Send Order Response  
      
    Order Balance    Get Order Response

documentType	documentNo	sender	receiver	referenceNo	uploadTime	Amount	status
Order Cancel	1-ORDER-CANCELLATIO...	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35		Receive Success
Order Change	NPBPO20240000099A	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35		Receive Success
Order Balance	45	0195.SGTSTT08GB0025A	0195.SGTST200601747E	JTC000EPO2400...	2026-02-05 14:43:33		Receive Success
Order	NPBPO20240000099	0195.SGTSTT08GB0038E	0195.SGTST200601747E		2026-02-05 14:32:30		Receive Success
Order	IMDPO20250000001	0195.SGTSTKADVORDER...	0195.SGTST200601747E		2026-02-05 14:32:26		Receive Success
Order	NPBPO20240000091	0195.SGTSTT08GB0038E	0195.SGTST200601747E		2026-02-05 14:32:25		Receive Success
Order	JTC000EPO24000003	0195.SGTSTT08GB0025A	0195.SGTST200601747E		2026-02-05 14:32:24		Receive Success

Order successfully cancelled. 1-ORDER-CANCELLATION-DM

OK

When click OK there is another prompt to confirm the status

documentType	documentNo	sender	receiver	referenceNo	uploadTime	Amount	status
Order Cancel	1-ORDER-CANCELLATIO...	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35		Receive Success
Order Change	NPBPO20240000099A	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35	CNY 55.90	Receive Success
Order Balance	45	0195.SGTSTT08GB0025A	0195.SGTST200601747E	JTC000EPO2400...	2026-02-05 14:43:33		Receive Success
Order	NPBPO20240000099	0195.SGTSTT08GB0038E	0195.SGTST200601747E		2026-02-05 14:32:30	CNY 45.90	Receive Success
Order	IMDPO20250000001	0195.SGTSTKADVORDER...	0195.SGTST200601747E		2026-02-05 14:32:26	SGD 200.00	Receive Success
Order	NPBPO20240000091	0195.SGTSTT08GB0038E	0195.SGTST200601747E		2026-02-05 14:32:25	SGD 11.00	Receive Success
Order	JTC000EPO24000003	0195.SGTSTT08GB0025A	0195.SGTST200601747E		2026-02-05 14:32:24	SGD 500.00	Receive Success

Order no NPBPO20240000091 has been cancelled successfully.

OK

Try to generate Invoice and that Line Item 1 being cancelled cannot be invoiced against.

**Action**

List Purchase Order    Received Purchase Order    Get Order Balance  
 Send Purchase Order    **Generate Invoice from PO**

**Advance**

   Order Change    Send Order Response  
      
    Order Balance    Get Order Response

documentType	documentNo	sender	receiver	referenceNo	uploadTime	Amount	status
Order Cancel	1-ORDER-CANCELLATIO...	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35		Receive Success
Order Change	NPBPO20240000099A	0195.SGTSTT08GB0038E	0195.SGTST200601747E	NPBPO2024000...	2026-02-05 14:43:35		Receive Success
Order Balance	45	0195.SGTSTT08GB0025A	0195.SGTST200601747E	JTC000EPO2400...	2026-02-05 14:43:33		Receive Success
Order	NPBPO20240000099	0195.SGTSTT08GB0038E	0195.SGTST200601747E		2026-02-05 14:32:30		Receive Success
Order	IMDPO20250000001	0195.SGTSTKADVORDER...	0195.SGTST200601747E		2026-02-05 14:32:26		Receive Success
Order	NPBPO20240000091	0195.SGTSTT08GB0038E	0195.SGTST200601747E		2026-02-05 14:32:25		Receive Success
Order	JTC000EPO24000003	0195.SGTSTT08GB0025A	0195.SGTST200601747E		2026-02-05 14:32:24		Receive Success

Invoice cannot be created from cancelled document.

OK

**Order response status**

1) Creation of Order Response (AB) in solution

a) Order ID : IMDPO2025000001

b) Order response status : Message Acknowledged

Select drop down Acknowledged. Go Receive Purchase Order Search. Select 001 then Send Order Response.

PO select drop down "Acknowledged"

Purchase Order

Supplier Code: 987654321T-S Supplier Name: IMDA TEST Close PO Date: Import

IMDPO2025000001 Date: 05-02-2026 Requested By: Terms: 30D D/O Ref: Job No: Acknowledged

S/No	PART_NO	DESCRIPTION	QTY	UOM	PRICE	AMOUNT	Rec	ST
		Red Pen	10	EA	10.00	100.00	C	N
		Green Pen	20	EA	5.00	100.00	C	N

Received Purchase Order

From: 26-01-2026 To: 26-03-2026

Action:  List Purchase Order  Received Purchase Order  Get Order Balance  Order Transaction  Order Change  Send Order Response  Send AdvOrder  Get Order Response

Advance:  Send Purchase Order  Get Received Purchase Order  Generate Invoice from PO  Order Cancellation  Order Balance

INV_NO	JOB_NO	SAILING_ON	INVT_DATE	AC_NO	AC_NAME	GST Amount	Net Amount	Action
1-ORDER-CANCELLATION...				T08GB0038E-S	Nation...	0.0000	0.0000	Cancelled
<input checked="" type="checkbox"/> MDPO2025000001	Acknowledged	987654321T	05-02-2026	987654321T-S	IMDA ...	0.0000	200	Download
<input type="checkbox"/> PO-1032	Acknowledged	200912420E	22-03-2026		EZZ S ...	0.09	1.09	Download
<input type="checkbox"/> JTC000EPO24000003					Jurong...	0.0000	400	Download
<input type="checkbox"/> NPBP020240000099					Nation...	0.0000	45.9	Download
<input type="checkbox"/> NPBP020240000099A					Nation...	0.0000	20	Download
<input type="checkbox"/> PO-1033	In process	987654321T	22-03-2026		IMDA ...	0.0000	1	
<input type="checkbox"/> PO-1034	Under query	200601747E	22-03-2026		BIS C5	0.09	1.09	

The Order response sent.

Get All Invoice response is to list them and Get Invoice response is to save to database.

From: 27-03-2026 To: 27-03-2026

Action:  Send Invoice  Send Invoices  Received From Customers: Received Invoices  Received Responses  Adv Invoice: Invoice List  Get All Invoice response  Get Invoice responses  Get Invoice response

Invoice No	Sender	Receiver	Reference No	Upload Time	Amount	Invoice Code	Status	Invoice Ref	Document Type
209823719492CN	0195.50737730080	0195.50737730080	0195.50737730080	2024-03-27 11:08:14	100	AB	Receive Success	1001-0000-0000-0000	Invoice Response
209823811954CN	0195.50737730080	0195.50737730080	0195.50737730080	2024-03-27 00:11:14	100	AB	Receive Success	1001-0000-0000-0000	Invoice Response

Invoice response info saved

**J) Credit Note**

Create a Credit Note

Invoice

Customer Code: T08GB0025A Customer Name: Jurong Town Corporation Close Inv Date: Import from: Import

CN-7001 Date: 26-03-2026 Invoic No: UBS-3702 Term: 30 Days Job No: Credit Note

S/NO	PART_NO	DESCRIPTION	QTY	UOM	PRICE	AMOUNT	Rec	ST
1		Credit note for inv UBS-3702	1	C62	100.00	100.00	C	YES 50

Search Invoice No.

From: 26-03-2026 To: 26-03-2026 Attachment: ...

Action:  Send Invoice  Send Invoices  Received From Customers: Received Invoices  Received Responses  Adv Invoice: Invoice List  Get Invoice responses  Get Invoice response  Send Credit Note

Format:  BIS  PINT  Send Invoice  Send Peppol Invoice (Att)  Send Bulk Invoice  Send POS Invoice (B2C)  Send Petty Cash Purchase(PCP)

INV_NO	PO_NO	DO_DATE	JOB_NO	AC_NO	AC_NAME	Amount	GST	Net Amount	Action
<input type="checkbox"/> UBS-2077	NPBP02024...			T08GB0025A	Jurong Town Corporation	20	0.0000	20	Download
<input checked="" type="checkbox"/> CN-7002	For Inv Num...			T08GB0025A	Jurong Town Corporation	30	2.7	32.7	